

State of Washington
Dept. of Transportation
invites applications for the position of:

careers.wa.gov
Working for Washington State

Eastern Washington Emergency Manager

SALARY: \$5,102.00 - \$6,862.00 Monthly
\$61,224.00 - \$82,344.00 Annually

OPENING DATE: 01/12/22

CLOSING DATE: 01/26/22 11:59 PM

DESCRIPTION:



About WSDOT

Washington State Department of Transportation (WSDOT) is the steward of an integrated, multimodal transportation system that helps to ensure people and goods move safely and efficiently throughout the state. In addition to building, maintaining, and operating the state highway system, WSDOT operates the largest ferry system in the nation, manages the world's longest floating bridge, and recently completed the world's widest tunneling project.

The Opportunity

Every disaster whether natural or human-caused has the potential to adversely affect transportation on road, rail, marine or air travel throughout Washington State. For that reason, transportation is possibly the most critical infrastructure in Washington.

Washington State Department of Transportation (WSDOT) is highly reliant on emergency management plans and operations and ensuring that staff are trained on their roles and responsibilities during an emergency.

WSDOT is seeking an Emergency Manager with a strong understanding of emergency management concepts and emergency management skills. This position plays a key role in ensuring that the agency is ready and able to respond to and recover from any disaster or

emergency through preparedness for the emergency management programs for Eastern (Spokane), North Central (Wenatchee), and South Central Regions (Yakima), which are located East of the Cascades Mountains in Washington State.

The selected candidate will ensure that the three WSDOT regions are prepared and ready at all times with planning, training and fully operational emergency operations centers. Additionally, this position is responsible for ensuring emergency plans (Continuity of Operations, Emergency Operations Plans, facility Emergency Action Plans) are developed, kept current, and that regional staff are trained and exercised in emergency response.

The incumbent of this position may choose any one of the three regions as their primary duty station.

What to Expect

Among the varied range of responsibilities held within this role, the Eastern Washington Emergency Manager will:

- Manage three regional emergency management programs.
- Represent the WSDOT regions in emergency planning activities.
- Develop regional disaster planning for all hazards.
- Work with WSDOT Office of Emergency Management to implement statewide plans.
- Conduct regular trainings and develop appropriate exercises.
- Ensure proper function of the three region's Emergency Operations Centers.
- Develop employee emergency preparedness campaign to assist employees and their families in being prepared for emergencies and disasters.
- Work with Communications Managers to insure implementation of internal and external communication plans.
- Develop after action reports, create Corrective Action Plans, and coordinate task completions.
- Manage the budget and documentation of emergency activities.

Qualifications

To be considered for this opportunity, the following are required:

- A Bachelor's degree in Emergency Management or similar degree and two (2) years of experience in emergency management working within an agency or department (i.e. WA EMD, the military, law enforcement, fire protection, corrections) or other related emergency response experience.

OR

- Five (5) years of experience in emergency management working within an involved agency or department (i.e.: WA EMD, the military, law enforcement, fire protection, corrections) or other related emergency response experience.

Additionally, the following are required:

- Completion of federally mandated NIMS classes equated to the responsibilities of this position.

- Must be certified to train Incident Command System IS-300 and IS-400 courses or able to gain certification within six months.
- Must possess a valid WA state driver's license (permanent requirement).

It is preferred that qualified candidates also have:

- Knowledge of local and federal laws and procedures related to emergency management.

Important Notes

- This recruitment may also be used to fill additional positions per business needs.
- By issuance of proclamation, the Governor of Washington State mandates that all employees who work for executive cabinet agencies (which includes the Department of Transportation) must be fully vaccinated against COVID-19. This is a condition of employment with WSDOT. Exemption may be granted for religious or medical purposes; however, accommodations will be subject to approval based on the essential functions required of the position.
- The official duty station for this position will be determined based on candidate preference and overall business needs.
- **Due to the COVID-19 restrictions, this position will be remote in a telework capacity full-time.** Once the restrictions are lifted, WSDOT supports a flexible work schedule with partial telework opportunities, depending on business needs and prior supervisor approval.

Why WSDOT

- Work-Life Balance – We offer flexible work schedules that allow you time for your life outside of this excellent opportunity.
- Paid Leave – In addition to 10 paid holidays, full-time employees earn a minimum 14 paid vacation days per year!
- Tuition Assistance – Permanent employees have several options for assistance with education expenses, including tuition reimbursement programs, government discounts at participating colleges throughout the state, and eligibility for federal student loan forgiveness.
- Plan For Your Future – WSDOT offers a comprehensive benefits package that includes a variety of healthcare options. Employees also have their choice of state retirement programs, and much more. Go to [State Benefits](#) for more information.

Check out this video to learn more: [Why WSDOT?](#)

How to Apply

Applications for this recruitment will be accepted electronically. Your relevant experience may be evaluated to determine salary. Therefore, it is very important that the "Work Experience" portion of the application be completed in as much detail as possible.

In order to be considered for this opportunity, please include the following with your online application:

- An attached Resume outlining (in reverse chronological order) your experience to date.
- An attached Cover Letter that further explains your qualifications and indicates why you believe you are a viable candidate for this role.
- Contact details for a minimum three (3) individuals who can attest to your work performance, technical skills, and job-related competencies. This information can be entered in the “References” section of the online application; does not require an additional attachment.

Please click the "APPLY" button to proceed. Note that you will be prompted to either sign in or create an account. This step is required in order to submit an application to this opportunity.

WSDOT is an equal opportunity employer. We value the importance of creating an environment in which all employees can feel respected, included and empowered to bring unique ideas to the agency. Our diversity and inclusion efforts include embracing different cultures, backgrounds and viewpoints while fostering growth and advancement in the workplace. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, disabled and Vietnam era veterans, as well as people of all sexual orientations and gender identities are encouraged to apply. Persons with disabilities needing assistance in the application process, or those needing this job announcement in an alternative format may contact the listed Recruiter.

WSDOT does not use the E-Verify system. For more information, please visit www.uscis.gov

Contact us

For inquiries about this posting, you may contact the assigned Recruiter, Amanda Strebeck, at strebal@wsdot.wa.gov. Please be sure to reference Eastern Washington Emergency Manager 04421 in the subject line.

DUTIES:

QUALIFICATIONS:

SUPPLEMENTAL INFORMATION:

Eastern Washington Emergency Manager Supplemental Questionnaire

* 8. (WSDOT) How did you learn of this employment opportunity?

- Indeed
- LinkedIn
- Direct Email Notification
- WSDOT social media (Twitter, Facebook, YouTube, etc)
- Career Fair
- Monster
- WorkSource
- Handshake
- "NOW HIRING" banner/sign
- Radio advertisement
- WSDOT Employment Site
- Careers.wa.gov
- governmentjobs.com
- Other (specify below)

9. (WSDOT) If you selected 'Other' on the previous question, please specify how you learned of this employment opportunity in the space provided:

* Required Question